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GET ORGANIZED IN 2012

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Did you know that according to the National Association for Professional Organizers (NAPO) January is “Get Organized” month? It’s the time of year many of us resolve to get more organized. If you are one of them, here are 3 things you can tackle now.



1. Your financial paperwork for tax time: Soon all those tax related mailings will start to arrive. Keep a file folder handy, label it “Current Tax Year” and put those papers in it. This may include your W2’s, 1099’s, charitable contributions and other deductible items you’ll need later for your tax preparer.
2. Your drawers: Take a drawer a day in the bedrooms, kitchen, bathroom, your home office, etc. Empty the drawer and sort the items you can donate, recycle and discard. Do you need a container to house the items you are keeping more efficiently? If so, make a list and you can shop online or at a store once you have figure out what you need. To get good ideas, browse the Container Store’s website.
3. Visual clutter: Do you have too many knick knacks? Are you keeping something just because you like the person who gave it to you and you feel guilty getting rid of it? If so, fear not! Your feelings for the person are bigger than the item they gave you. It’s okay to let go! Your home does not need to be cluttered. Allow the energy of the New Year to flow.